Submitting Your Application

Use the checklists below to determine the documents you need to submit for your application.

1. ALL applicants must submit the following:
   - ☐ Completed MEI application form (in this portfolio)
   - ☐ Email receipt for application fee from UMD's Nelnet system
   - ☐ Copy of standardized test scores (TOEFL, IELTS or DuoLingo), as outlined in question #22 of the application form
   - ☐ Copy of high school or college diploma
   - ☐ Copy of passport identification page or copy of your green card (permanent residents only)
2. IF the applicant is already in the U.S. as a permanent resident, nothing more is required.
3. IF the applicant is already in the U.S. on a visa other than an F-1, then
   - ☐ Enter the visa type on line #12 of the application form, and submit:
   - ☐ Copy of I-94 (in passport)
   - ☐ Copy of passport visa stamp

   Nothing more is required.
4. IF the applicant is a TRANSFER student, then submit:
   - ☐ Copy of I-94 (in passport)
   - ☐ Copy of passport visa stamp
   - ☐ Copy of current I-20
   - ☐ Completed transfer form (found in this portfolio)
   - ☐ Necessary financial support documents from the next section

Documenting Financial Support For Study

Applicants for an F-1 visa or transfer students will need to document financial support for their study in the U.S. Which documents are required can be found below.

5. IF the applicant (for an F-1 visa or a transfer student) has a sponsor, then
   - ☐ Have the sponsor sign on line #27 of the application form under "Signature of Guarantor".

   IF the sponsor is an institution, business, or government, then
   - ☐ Include a sponsor letter detailing the financial support for the applicant.

   IF the sponsor is an individual who is NOT a U.S. citizen or permanent resident, then
   - ☐ Include a completed form Letter of Financial Support (found in this portfolio).

   IF the sponsor is an individual who IS a U.S. citizen or permanent resident, then
   - ☐ Include a completed, notarized Affidavit of Support (form I-134, found in this portfolio).
   - ☐ Submit a current bank statement showing funds to support the applicant (and dependents if accompanying the applicant) for the intended period of study.
6. IF the applicant does NOT have a sponsor, then
   - ☐ Submit a current bank statement showing funds to support the applicant (and dependents if accompanying the applicant) for the intended period of study.